

**MARINA COMMISSION MINUTES  
TUESDAY, MARCH 14, 2017  
5:00 PM AT 315 QUARTZ STREET, ONTONAGON, MI  
SPECIAL MEETING**

**PRESENT:** Fred Chamberlain, Chairman, Members: Elmer Marks, Jerry Coey, Gerry Mattson, and Joe Erickson. Also attending was Harbormaster Don Kneisler and Brenton Netz

**ABSENT:** James Richardson

**CALL TO ORDER:**

The meeting was called to order at 5:00 pm and the Pledge of Allegiance was led by the Chairperson.

**AGENDA:**

**A motion was made by Marks, second by Mattson, (CARRIED) to approve the Agenda.**

**MINUTES:**

**A motion was made by Erickson, second by Coey, (CARRIED) to approve the meeting minutes of December 13, 2016.**

**Items for the floor: None**

**MANAGER REPORT:**

The Manager informed the commission he will be attending the MML Conference in Lansing and he has approval from the Village Council to go to Pentwater to inspect the floating docks and speak to the dredging contractor if the Marina Commission wants him to do this.

**A motion was made by Marks, second by Mattson, (CARRIED) to recommend the Village Manager to go to Pentwater, Michigan to inspect the floating docks and discuss dredging with the contractor.**

**A motion was made by Coey, second by Marks, (CARRIED) to approve the Village Manager to evaluate and purchase the floating dock after inspection.**

**FINANCIAL REPORT: financial report was reviewed.**

**A motion was made by Erickson, second by Marks, (CARRIED) to issue a letter to unpaid Marina slip holders on April 1st stating the payments are due by April 15<sup>th</sup>. If the slips are still not paid then a final notice memo will be issued stating they have 10 days (by April 25<sup>th</sup>) to pay before it will go to the next in line on the waiting list. The waiting list customers will have 10 days to pay for their slip and if they do not pay then we continue down the waiting list.**

**A motion was made by Marks, second by Erickson, (CARRIED) to accept the financial report as presented.**

### **HARBOR MASTERS REPORT**

The wind has moved the fish station and it is half on the platform. The crew will move it in place.

After April 1<sup>st</sup> the DPW crew will plow any snowbanks around the boats in the Marina parking lot.

Travel lift has a bad muffler. Fred stated he may have a muffler to fit it.

### **MARINA BUSINESS**

#### **A. MARINA FLOATING DOCK**

The Manager has priced floating dock including shipping and it comes around \$3,000/dock. Harbormaster Don said 2 docks from the contractor are around \$1,500 for 6 or more docks. These docks are wider docks around 30-32' and have piers to tie into for \$1,800. He is working with a company in town that will donate funds toward these docks. Don has also received a few quote on freight to deliver these docks.

#### **B. HARBOR MASTERS**

It was a motion last year to approve the harbor masters for rehiring if the commission wished to re-instate them. The commission was very pleased with both guy's performance and wish for them to return working at the Marina. Brenton Netz has decided not to return full time but will be available to help with startup duties. Kaleb Coonrod was present at the meeting and he will be filling out an application for the position. The Commission will advertise for the position of Assistant Harbormaster and a decision will be made at the April meeting.

**A motion was made by Erickson, second by Marks, (CARRIED) to advertise in the local newspaper for the assistant Harbormaster position and cover expenses. Also include that launch passes are available at the Village office.**

**ROLL CALL:**

**AYES: All present at the meeting**

**Nays: None**

**ABSENT: Richardson**

#### **C. SPRING START UP**

- If the weather is good, the Marina tentatively could open around April 15<sup>th</sup>.

- The Harbormasters will start work around April 11<sup>th</sup> or 12<sup>th</sup>.
- The Marina prices will remain the same as last year.
- We need to check if we have seasonal parking passes and envelopes and stickers.

**OTHER BUSINESS:**

- Commissioner Coey suggested we post a sign at the Marina to explain the credit card surcharge fee.
- Harbormaster Netz talked about a slip and fall that happened on one of the docks last year and suggested having the dock pull in closer to eliminate it being under water. The Manager suggested extending the tongue.
- Commissioner Mattson talked about feedback from boaters that there aren't enough cleats on some of the docks. It was suggested to purchase more.

**A motion was made by Erickson, second by Mattson, (CARRIED) to purchase a dozen cleats.**

**ROLL CALL:**

**AYES:** All present at the meeting

**Nays:** None

**ABSENT:** Richardson

**ADJOURN:**

**At 5:47 p.m. a motion was made by Marks, second by Coey, (CARRIED) to adjourn the meeting.**

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**Fred Chamberlain -Chairman**

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**Date approved**

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**Marcia Aho-Black, Village Clerk**

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**Date approved**